Due Date Mar 1, 2018

City of Green Bay Assessor

100 N Jefferson St

Green Bay, WI 54301

Room 102

Return to:

Statement of Personal Property

Subject to Assessment January 1, 2018

Who must file: Every person, firm or corporation as defined in section 70.35 WI Statutes receiving from the assessor a return of personal property, must submit such return to the assessor on or before March 1. Once filed, this return becomes a confidential record of the assessor's office.

Failure to file: If you fail to file, your local assessor will estimate your property's value using the best information available. You will also be denied

appeal rights with the Board of Review under state law Section 70.35(4) WI Statutes. Property owner (or in his/her charge as agent, consignee, or other representative capacity): Sole proprietorship Account # Partnership Corporation Property addr: LLC LLP Municipality: City of Green Bay County: Brown Business activity: Change Business moved out of municipality (indicate new address on right) Name: New Owner Address: Business sold (indicate new owner & address to the right) Business discontinued City, ST, Zip: Status Phone: Date business status changed: Email: Schedule A - Summary of Personal Property as of January 1, 2018 Schedule A is the summary of all taxable personal property from Schedules B through H. The total of the column titled 'Assessable Property' is your declaration of personal property subject to tax within this municipality. Do not write "SALY" for "Same as Last Year"; forms must be filled out completely. Assessable Property Property Description Boats and other watercraft (Schedule B) \$ Furniture, fixtures and office equipment (Schedule D) \$ \$ Multifunction faxes, copiers, postage meters, phone systems, etc (Schedule D-2) \$ Improvements on leased land (Schedule E) \$ Supplies (Schedule G) Other personal property (Schedule H) Total assessable (may not include all buildings on leased land if assessor has not determined value) I, the undersigned declare under penalties of law that I have personally examined this return and its completed schedules. To the best of my knowledge and belief, this return is true, correct and complete. Preparer's name (if other than owner) (please print) Owner's name (please print) Owner's mailing address (if different than above) Preparer's mailing address Date signed Preparer's signature Date signed Owner's signature Owner's fax number Preparer's phone number Preparer's fax number Owner's phone number Preparer's email address Owner's email address.

If you have any questions about this form, please contact:

Kristi Norton (920)448-3066

kristino@greenbaywi.gov

Schedule B - Boats and Watercraft

Report all boats and watercraft subject to general property taxation. Review the *Composite Conversion Factors and Composite Useful Lives Table* at www.revenue.wi.gov/pages/report/p.aspx#personal to determine the correct declared value or leave the declared value blank and we will look up the value for you. If the schedule is prefilled with information from last year, draw a line through any items disposed of prior to January 1, 2018.

and defined to profitted intermediate from their fact.	y car, aray, a line through any home atopocou of prior to carracity 1; 20 (cr	
Year Asset	Cost When Useful Life Conversion Declared	i Value on
Acquired Description	on of Asset 🕝 📗 📗 📗 Acquired 📗 (Years) 📗 Factor 📗 Jan	1, 2018
Listen in the commence of the control of the contro		ded a con une un era cella.
<u> </u>		
	I I I I I I I I I I I I I I I I I I I	
Use additional sheets of necessary	Total declared value (enter here and on Schedule A)	

Schedule C - Machinery, Tools and Patterns

Report all machinery and shop equipment. Use the costs shown from your accounting records. Summarize the original asset costs by acquisition year as of January

Year Asset Acquired	column 2 Total Original Installed Cost as of Jan 1, 2017 by Year Acquired	column 3 Additions, Disposals and Transfers During 2017 (Full Cost When Acquired)	col 2 + col 3 = column 4 Total Original Installed Cost as of Jan 1, 2018 by Year Acquired	Gonversion Factor (10 year)	col 4 x col 5 Declared Value on Jan 1, 2018
 	T	hese assets are	e no longer rep	orted.	
 	Ţ	hese assets are	e no longer rep	orted.	

Schedule D - Furniture, Fixtures and Office Equipment

Report all furniture, fixtures and office equipment such as office, store and professional furniture, fixtures and equipment, business and professional libraries and other assets related to the sales and administration of your business. Original costs shown in columns 2 and 4 should include all costs of installation, freight, add-ons, and sales tax.

M. Garaf M. Januaryan and J. W. Halland and St. Halland and J. W.	Total Original Installed	column 3 Additions, Disposals and	col 2 + col 3 = column 4 Total Original Installed	column 5 Conversion	col 4 x col 5
Year Asset	Gost as of Jan 1, 2017	Transfers During 2017	Cost as of Jan 1, 2018	Factor	Declared Value on
Acquired	by Year Acquired	(Full Cost When Acquired)	by Year Acquired	(10 year)	Jan 1, 2018
2017	\$0			0.925	
2016			=	0.786	
2015			ALA CONTRACTOR OF THE CONTRACT	0.668	-0.007
2014				0.574	
2013				0.497	
2012				0.426	
2011				0.370	
2010	-		* - 1 - 44 U Alber A	0.318	•
2009				0.270	
2008				0.238	
Prior to '08				0.138	
Total cost		Total dec	lared value (enter here and or	Schedule A)	

Schedule D1 - Exempt Computer Equipment & Software (Owned), Cash Registers & Single Function Fax Machines

Do not report custom software. Report mainframe computers, minicomputers, personal computers, networked personal computers, servers, terminals, monitors, disk drives, electronic peripheral equipment, tape drives, printers, basic operational programs, systems software, prewritten software, ATMs, cash registers and single function fax machines. Review the *Computer Exemption Guidelines for Assessors and Property Owners* (www.revenue.wi.gov/pubs/sif/compexgd.pdf).

/ear Asset Acquired	column 2 Total Original Installed Cost as of Jan 1, 2017 by Year Acquired	column 3 Additions, Disposals and Transfers During 2017 (Full Cost When Acquired)	NAME OF TAXABLE PARTY OF THE PA	column 5 Conversion Factor (4 year)	col 4 x col 5 Declared Value on Jan 1, 2018			
These assets are no longer reported.								

Note: Per state law (Sec 70.36(1M) Wisc Stats) any person, firm or corporation that fails to include information on exempt property under Section 70.11(39) and (39m) will owe \$10 for every \$100 or major fraction that is not reported (Sec 70.35 Wisc Stats).

Schedule D2 - Multifunction Faxes, Copiers, Postage Meters, Telephone Systems and Computerized Equipment

Report all multifunction fax machines, copiers, postage meters, telephone systems (PBXs) and equipment with embedded computerized components.

eport all multifunction tax machines, copiers, postage meters, telephone systems (PBXs) and equipment with embedded computenzed components.						
10 10 10 10 10 10 10 10 10 10 10 10 10 1	column 2	l column 3 l	col 2 + col 3 = column 4	column 5	col 4 x col 5	
	Total Original Installed	Additions, Disposals and	Total Original Installed	Conversion	The second control of	
Year Asset	Cost as of Jan 1, 2017	Transfers During 2017	Cost as of Jan 1, 2018	Factor	Declared Value on	
Acquired	by Year Acquired	(Full Cost When Acquired)	by Year Acquired	(6 year)	Jan 1, 2018	
2017	\$0			0.875	10000000000000000000000000000000000000	
2016			,	0.656		
2015				0.492		
2014				0.373		
2013		·		0.285		
2012				0.216		
Prior to '12		i 		0.122		
Total cost		Total ded	clared value (enter here and on	Schedule A)		

Schedule E - Buildings on Leased Land

Report buildings, structures and other improvements which you own, but which are located on land that you do not own. They will be valued in the same manner as improvements located on land that is owned by you.

Year Asset			Value on Jan 1, 2018
Acquired	Description of Building	Property Address	(Determined by Assessor)
		P. Company	
, "]	1	1	
	1		1
	<u> </u>		·
Use additional she	ets if necessary	Total declared value (enter here and on Schedule A)	A A A A A A A A A A A A A A A A A A A

Schedule F - Leased Equipment (Property in Charge of But Not Owned)

Report all leased equipment such as business furniture, fixtures, equipment, machines, postage meters, tools, advertising devices and similar items loaned, leased, stored or otherwise held and not owned by you. Leased equipment is typically assessed to the lessor (leasing company) but you may have the equipment assessed to you (if your leasing contract requires it). To assess a piece of equipment to you, check the box in the last column and include the value on the correct schedule (as if it were not leased). Unlike all other schedules, the total value of all leased equipment is not reported on schedule A

	and data is produced to the second of the se	The state of the s		Full Value	Useful	
Name and Address of Leasing Company (Owner)	Lease Number	I Type of Equipment	Year Installed	When	Life (Years)	Assess To Me
	 					☐ Yes*
	 	 				☐ Yes*
					 	☐ Yes*
	<u> </u> 	 	 		 	☐ Yes*
		 			 	Yes*
	 	 			 	☐Yes*

Schedule G - Supplies

Report your supplies inventory. Report items that are in your possession on January 1, 2018 and are expensed and not subject to resale but are necessary in the conduct of business and are consumed in the operations of provding customer services. Supplies include items used for selling and advertising, office, shipping, medical, dental, janitorial and cleaning.

Total supplies inventory on Jan 1, 2018. Do r	of itemize. Enter here and on Scheo	lule A.	

Schedule H - All Other Personal Property, Leasehold Improvements, Signs, Billboards, Logs and Forest Products, Improvements on Exempt, Forest Crop or Managed Forest Land

Report all leasehold improvements and other personal property not reported on other schedules. Report improvements on exempt land and privately owned structures, billboards, cable televisions towers or special taxed land. Leasehold improvements are any alterations, additions, or improvements, adding value, made by a tenant to leased or rented premises. Enter the total improvement cost in column 3. Also include logs and other forest products belonging to persons whose principal activity is not related to the buying, selling or manufacturing that type of property. Exclude merchant's or manufacturing stock.

Review the Composite Conversion Factors and Composite Useful Lives Table at www.revenue.wi.gov/pages/report/p.aspx#personal to determine the correct declared value or leave the declared value blank and we will look up the value for you. If the schedule is prefilled with information from last year, draw a line through any items disposed of prior to January 1, 2018.

Year Asset	A state of the sta	Cost W	hen 📰 Useful 🗐	fe Conversion	Declared Value on
Acquired 1	Description of Asset	Acqui	red (Years)	Factor	Jan 1, 2018
		AND THE PARTY OF T	N. N. J. S.		XXX
		and the second		1	
				1	
<u> </u>	Y MIT 187, 177 N. 15444			-	
Jse additional sheets if necessar	ry	Total declared value	(enter here and or	n Schedule A)	

^{*} To assess a piece of equipment to you, check this box and report the value of the equipment on the correct schedule (as if it were not leased).